Contra Costa College

Management Council

Thursday, March 27 2014

Present: Sue Abe ,Jason Berner, Karl Debro, Donna DeRusso, Nick Dimitri, James Eyestone, Vicki Ferguson, Catherine Fites, Donna Floyd, Tammeil Gilkerson, Aleks Ilich, bruce King, Susan Lee, Mariles Magalong, Jose Oliveira, Darlene Poe, Monica Rodriguez, John Wade

JW, JB, VF, MP, TG, MM, KC, ND, JI, CF, CD, JA, SL

Absent: Darlene Poe absent

1. Power shut down on December 30,31; road closure library drive Dec 23, 24. Construction on schedule. GA elevator supposedly final inspection today. Punch list on Monday at 8 am., Operating Spring; 900 wake tiles installing on hills; phase 2 to repave two garages; seismic upgrade during winter break; rigging system if fixed will allow continued use of theatre; lighting issues on campus; 7 or 8 on path of travel out; 4 should be repaired (temporarily) by today; conduit full to foreign stuff that requires removal; Nick: consultant from Florida that is CMAS approved; consultant agreed that; Knox Center; Avalis; electronic signs not working for 4+ years; 4 signs total; looking to replace 2; previous signs did not go through DSA approval; replacing requires DSA approval; PAC to focus first, least expensive; PAC & D’avalis have the same signs; sign has 10 year warranty; MM: Installation of security cameras at all entrances; still don’t know when implemented;
2. MM: Hayes study, will not finish reading job descriptions before winter group; scheduled meeting Jan 15th, to finish; DN: Evalutaions
3. Hay Sudy

4. Campus Issues: None

5. Committee Reports: travel time home to work vs work to work; JW: Asset and Access control for new and exiting employees check list; TG:CC approved checklist by

DMC: finished 2nd review; challenge getting forum ; HR procedures

6. Convocation on Innovatoin: TG: January 9, 2014; encourage staff and sign up; parking at waterworld; buses from WW to Hilton; One of Innovation chosen is The Hub; Donation drive by Police Services; Liz Vega load calculator; Sue about Math Circle; Keynote Speaker; TG nominated Effort to go Green (recognized in program); bringing people together to frame innovation; model it for selves and folks; in space of support; culture shift does not happen if we are all involved; ask for your patience; be there and engaged; remind your folks to attend; send out nice reminder to attend; all managers, classifieds, faculty should absolutely attend (8 to 1); KD: HBR cool article on innovation about meetings about how people tend to harmonize too much; TG: requires registration; part time can attend too confirmed by TG

7. UFL1N: DN: Do we have any volunteers to represent our college? Or should we keep the same team; TG: Process where we sit on Management side of team; when certain article comes; conversations with Labor regarding articles; DN: Collective Bargaining (Interspace Bargaining); volunteers will be trained; MP: Wondering if this body would be open to conversations with Labor; DN: Darlene currently represents CCC; we need to go on record as to issues with contracts; MM: Almost always negotations salaries & benefits; interim CBO; 2 permanent CBOs to sit on bargaining team; CBO has to sit on bargaining group as part of position; Ron K for Local 1; How we choose the rest of the team is: at least 1 manager from each college; who has the most number of classifieds; UF: those managers who has faculty reporting to them;

8. Managers’ Budget Training; Feb 27, 2 pm to 3 pm; LA \_\_\_\_; DVC

9. SLO/AUO: DF absent and cannot present; DN: continuous improvement via SLO/AUO;

11. Around the Table: JW: Bowl game we won; streamed the game, good deal; advocate as reporters; let them learn how to interview; split with Hartnell; DN: How does one access it? We need instructions accessing live broadcast & archive; JW: will work istone for instructions; soccer team made it to play-offs; coach ferguson, all state coach; women interest survey: doesn’t mean we are starting team, just merely gauging interest, title 9 requirement as well; Jason: Music Dept had winter concert; new speech hired, joseph Carver; Vicky: Wilbert Lesis, will be here Jan 5th., Jan 9th, student services will be open, had a lot of discipline issues at end of semester, students not studying for finals; MP: a few folks from student success taking equity plan on the road; just to talk about equity on campus; just to begin to have conversation; thanks to those equity dollars, making changes to tutoring; rolling out marketing plan spring semester; asking all areas to have statement about tutoring; bringing in on-course, free, accessible to anyone on campus; talk it up; selected a classified, from Financial Aid; two people nominated; TG: suggests putting on agenda for upcoming meeting; JW: Keep past nomination information for renomination; DN: will put on agenda again, even though we have talked about award before; MP: No all-college day; MP: would like to formally add to agenda now; we don’t have a time to highlight awardees; suggests discussing a platform, time to highlight all of these cool things we’re doing; TG: very thankful for all that everyone here has done; made and gives out holiday cards to managers in attendance; MM: Gives her love “to you all.” DN: Margos Foundation, SF Foundation adopted METAS, they mentor people like me, introduced me to funders; The Margos Foundation, grant of $20,000, no strings attached, helping parents understand their educational journeys; James; along with power outtages, there will be technology outtages; will provide schedule; what won’t work: shared drives, etc that reside locally. Will be back up on the 1st; Outtages starting December 29 until January 1st; look for email from James; Nick; Kelly: working on finalizing curriculum for transportation and logistics, hope to offer full pathway; working on reinvigoration local service providers; thanks ; Frost: grades due Monday; remind faculty to submit on time; madhouse when we return; KD: great presentation on drugs & alcohol; how to \_\_ police out in the field; PO: if you know of any activities, let us know we can keep an eye on that stuff; SL: ; TG: We donated a van to San Francisco Skates; CBeatty, Peter Locke; Susan; SL: Marshall Alameda has left and taken a job in Marin, that leaves us with no director of Nursing. DN: Events I’ve had opp to attend; play; music concert people leaving were so excited we have that caliber of performers; athletics events, highlights, important population to this college; everyone is doing a great job in that way; JW: thanks Frost; several young men going to 4-year; ED: it’s hugely important; DN: Richmond Promise, can positively impact CCC enrollment; Asked by San Pablo if we have business people to

Meeting adjourned at 3:10 p.m.

Respectfully submitted,

Melody

Senior Executive Assistant to the President